



# Blofield Parish Council

Chair – Stuart Smith Clerks to the Council – Sarah Osbaldeston and Eleanor Bannister  
Blofield Parish Council, The Lodge, 48 Panxworth Road, South Walsham, Norwich  
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You are invited to a Meeting of the Parish Council on Monday 10<sup>th</sup> February 2025 at 7.30pm at Blofield Courthouse for the purpose of transacting the following business.

## Agenda

1. Welcome and Introduction to the meeting by Chair
2. To consider apologies for absence
3. To consider the co-option of Paul Newstead on to the parish council (SJS)
4. To receive Declarations of Interest and requests for dispensation on items on the Agenda
5. Open Forum - for parishioners to raise questions on and/or make statements about matters on the agenda and to receive a report from the District Councillor and County Councillor
6. To approve the Minutes of the Parish Council meeting held on 13<sup>th</sup> January 2025
7. To report on matters arising from the Minutes not on the Agenda: *for information only*
8. **PLANNING**
  - 8.1. Application: 2025/0078  
Proposal: Single storey rear extension including internal & external alterations  
Location: Willow Lodge, 51 Yarmouth Road, Blofield, NR13 4LE
  - 8.2. Application: 2025/0098  
Proposal: Certificate of Lawful Development for the proposed conversion of the garage into accommodation for carers & family, ramped access to the entrance doors for wheelchair access. A new side door & the garage door changed to a window  
Location: 35 Mill Road, Blofield, NR13 4QS
  - 8.3. Application: 2025/0304  
Proposal: Erect cart lodge  
Location: Brazen Hurn, Brundall Road, Blofield, NR13 4LB
  - 8.4. Application: 2024/2974  
Proposal: Phase 2 Extension to car park  
Location: Heathlands Social Club, Woodbastwick Road, Blofield Heath, NR13 4QH
  - 8.5. Application 2024/3030 - planning appeal raised  
Location: Land Adj Blofield Hall, Hall Road, Blofield Heath  
Proposal: Erection of 1 no. self-build dwelling
  - 8.6. Proposed telecommunications Base Station Upgrade at Norwich United FC, Yarmouth Road, Plantation Park, Blofield, NR13 4PL
9. To consider feedback on any planning applications received subsequent to the publication of this agenda
10. To note planning update on 20200077 and any other planning applications (PC-B)

## PROJECTS

11. To receive an update from NCC Children's Services meeting actions regarding site preparation and handover timeline and agree any necessary actions (EB)
12. To receive an update from the School regarding sports field preparation, sports equipment storage sheds and play equipment and agree next actions (PC-B)
13. To review the Section 278 design requirements for new access and approve next actions (EB)
14. To receive an update on the new community hub concept designs and meetings and agree next actions (SJS)
15. To discuss EV charging points and agree next actions (EB)
16. To receive an update on the substation lease and agree next actions (EB)
17. To review quotations for the Courthouse guttering and repointing repairs and agree next actions (SJS/EB)
18. To discuss timing of trim trail for Wyngates Area 3 and consider next actions (SO)

## FINANCE & GOVERNANCE

19. To approve invoices for payment, note council funds and review internal monthly checks (SO/SD)
20. To review and consider two community grant funding requests from Heathlands Community Centre and Blofield United Youth Football Club (SO)
21. To review a quotation for handyman works and agree next actions (YB/EB)

## CORRESPONDENCE

22. To consider request from Funtime Club to use the YR6 classroom from April 2025 due to a delay in the Ofsted paperwork (SD)
23. To consider a special resolution for the Norfolk ALC to convert to a company limited by guarantee (SO)
24. To consider a further asbestos review at Blofield Courthouse (EB)
25. To receive an update on Marty's Marsh and agree any necessary actions (YB)
26. To consider requesting the Community Payback Team carry out the clearing and sanding of the kissing gates on PROW FP10 across Yarmouth Road (YB/SO)
27. To receive an update on a new bench location on Blofield Corner Road (EB)
28. To receive an update from the Heathlands management committee meeting (YB/SD)
29. To receive an update from the Courthouse management committee (JS)
30. To receive an update from the Margaret Harker Hall management committee meeting and agree a meeting with the committee chair (SD)
31. To discuss the next Newsletter, community hub update and Focal Point (SJS)
32. To receive the Clerk's Report & Correspondence (SO)
33. Items for next agenda (SD)
34. To confirm the date of the next Meeting of the Parish Council – Monday 24<sup>th</sup> March 2025 at 7:30pm at Blofield Courthouse
35. To confirm the date of the annual meeting of the parish – Thursday 27<sup>th</sup> March 2025 at 7:30pm at Heathlands Community Centre
36. To resolve to pass a formal resolution (under the public bodies and admissions to meetings act 1960) to exclude the press and the public for the remaining agenda items (SD)
37. To discuss land within the Parish (SD/EB)

*Sarah Osbaldeston* Parish Clerk 4 February 2025

Under regulations, any person may take photographs, film and audio-record the proceedings and report on all public meetings. If you do not wish to be filmed / recorded, please notify the clerk prior to the start of the meeting. The Council has a policy available on request.