



Blofield Parish Council

Chair – Stuart Smith Clerks to the Council – Sarah Osbaldeston and Eleanor Bannister
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You are invited to a Meeting of the Parish Council on Monday 13th January 2025 at 7.30pm at Blofield Courthouse for the purpose of transacting the following business.

Agenda

1. Welcome and Introduction to the meeting by Chair
2. To consider apologies for absence
3. To receive Declarations of Interest and requests for dispensation on items on the Agenda
4. Open Forum - for parishioners to raise questions on and/or make statements about matters on the agenda and to receive a report from the District Councillor and County Councillor
5. To approve the Minutes of the Parish Council meeting held on 9th December 2024
6. To report on matters arising from the Minutes not on the Agenda: *for information only*
7. **PLANNING**
 - 7.1. Application: 2024/3695
Proposal: Details for condition 2 of 2023/3682 – (2) proposed ground floor development plan
Location: Clarks Loke House, Clarks Loke, Blofield NR13 4QU
 - 7.2. Application: 2024/3840
Proposal: Side and rear single storey extension. Covered area to rear and minor internal alterations
Location: The Pink House, Fox Lane, Blofield, NR13 4LW
 - 7.3. Application 2024/2451
Proposal: Outline planning application for 3 no. self-build dwellings with all matters reserved except for access
Location: Land West of Woodbastwick Road, Blofield
8. To consider feedback on any planning applications received subsequent to the publication of this agenda and note any planning updates (EB)

PROJECTS

9. To receive an update from NCC Children's Services meeting actions regarding site preparation and handover timeline and agree any necessary actions (SJS/EB)
10. To receive an update from the school/parish council meeting on the 10th January 2025 (SD)
11. To review the Section 278 requirements and ratify the appointment of the contractor NPS to carry out this work (EB)
12. To receive an update on the new community hub access costs, appoint a contractor and agree next actions (EB)
13. To approve costs for some hedge removal and temporary fencing for the community hub access (EB)
14. To review architect quotations for the community hub, approve an architect for concept design stage and agree next actions (SD/EB)
15. To receive an update on the substation lease and agree next actions (EB)
16. To receive an update on the Courthouse drainage inspection and agree next actions (SJS/EB)

FINANCE & GOVERNANCE

17. To agree a response to financial queries from a parishioner (SO)

18. To approve invoices for payment, note council funds and review internal monthly checks (SO/SD)
19. To receive an update on the grant application to the shared prosperity fund for support with the concept design stage of the community hub and S278 design costs (EB)

CORRESPONDENCE

20. To receive an update on Marty's Marsh and agree any necessary actions (YB)
21. To receive an update on handyman works (YB)
22. To receive an update on the water quality issue in Marty's Marsh (YB)
23. To receive an update on the Galliford Try works impact on the allotments (EB)
24. To review the allotments chickens' policy and agree any changes (EB/SO)
25. To receive a defibrillator update and consider further pads purchase (EB)
26. To review a new bench location on Blofield Corner Road (YB/EB)
27. To receive an update from the Heathlands management committee meeting (YB/SD)
28. To receive an update from the Courthouse management committee (JS)
29. To receive an update from the Margaret Harker Hall management committee meeting (SD)
30. To discuss the next Newsletter, community hub update and Focal point (SJS)

31. To receive the Clerk's Report & Correspondence (SO)

32. Items for next agenda (SD)

33. To agree meeting dates for 2025/26 (and note change to the published March 2025 meeting date) (SO)

34. To confirm the date of the next Meeting of the Parish Council – Monday 10th February 2025 at 7:30pm at Blofield Courthouse

35. To resolve to pass a formal resolution (under the public bodies and admissions to meetings act 1960) to exclude the press and the public for the remaining agenda items (SD)

36. To discuss land within the Parish (SD/EB)

37. To discuss commercial matters (SJS)

Sarah Osbaldeston Parish Clerk 7 January 2025

Under regulations, any person may take photographs, film and audio-record the proceedings and report on all public meetings. If you do not wish to be filmed / recorded, please notify the clerk prior to the start of the meeting. The Council has a policy available on request.