



# Blofield Parish Council

Chair – Stuart Smith Clerks to the Council – Sarah Osbaldeston and Eleanor Bannister  
Blofield Parish Council, The Lodge, 48 Panxworth Road, South Walsham, Norwich  
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You are invited to a Meeting of the Parish Council on Monday 29<sup>th</sup> July 2024 at 7.30pm at Blofield Courthouse for the purpose of transacting the following business.

## Agenda

1. Welcome and Introduction to the meeting by Chair
2. To consider apologies for absence
3. To receive Declarations of Interest and requests for dispensation on items on the Agenda
4. Open Forum - for parishioners to raise questions on and/or make statements about matters on the agenda and to receive a report from the District Councillor and County Councillor
5. To approve the Minutes of the Parish Council meeting held on 17<sup>th</sup> June 2024
6. To report on matters arising from the Minutes not on the Agenda: *for information only*
7. **PLANNING**
  - 7.1. Application: 2024/1858  
Location: 6 Mill Close, Blofield, Norfolk, NR13 4QT  
Proposal: Alterations and 2 storey extension
  - 7.2. Application: 2024/1989  
Location: Woodlands Manor, Shack Lane, Blofield, Norfolk, NR13 4DP  
Proposal: Alterations and 2 storey extension
8. To consider feedback on any planning applications received subsequent to the publication of this agenda (EB)
9. To consider regularly highlighting environmental considerations in planning application feedback; swift bricks / light pollution etc (SD/EB)

## PROJECTS

10. To receive an update on the 'old school site' playground, approve contingency, consider wetpour under gym equipment and agree any necessary actions (SJS/EB)
11. To receive an update on the completed footbridge project and agree an official 'opening' date (EB/YB)
12. To receive an update on the eel tiles and the new donated Marty's Marsh bench and agree next actions (EB/YB)
13. To receive an update on the bench for location along Blofield Corner Road and agree next actions (YB)

## FINANCE & GOVERNANCE

14. To review and reconsider a car park funding request from Heathlands Management Committee (SJS)
15. To approve invoices for payment, note council funds and review internal monthly checks (SO/SD)
16. To note the cost of the insurance and public liability of the new community hub playground (SO)

17. To approve payment of £108,809.58+VAT for EIBE playground equipment for the 'old school' site once all work complete (SO)

## **CORRESPONDENCE**

18. To receive an update on speeding on Woodbastwick Road and agree any necessary actions (EB)
19. To discuss the damp in the Courthouse chair room and agree next actions (SJS/SD)
20. To note the Courthouse Management Committee monthly and AGM minutes and agree any necessary actions (SJS/SS)
21. To note the Reve Foundation and Relief-in-Need parish appointed charity trustees to serve until May 2025 (A Councillor/Clerk/Parishioner) (SJS)
22. To receive an update on the Blofield Church graveyard headstones from the PCC and agree any necessary actions (EB)
23. To receive arboricultural assessments of Marty's Marsh and the Churchyard and agree next actions (EB)
24. To receive an update on Marty's Marsh and agree any necessary actions (YB)
25. To note the defibrillators at the Margaret Harker Hall site and Heathlands site are out of order and agree any actions (EB)
26. To receive an update on A47 Dualling scheme and agree any necessary actions (EB/SD)
27. To note PROW FP12 will be closed from 16 September for 2 weeks for improvements (SJS)
28. To consider requesting improvements to PROW FP4 between the A47 and the new school and agree any necessary actions (YB)
29. To receive an update on the resighting of the missing dog waste bin on Globe Lane and agree any necessary actions (EB)
30. To receive an update on the accessibility of the parish council website and agree any necessary actions (EB)
31. Appoint an additional planning expert to assist Paul Cully-Barber (SJS)
32. To agree playground quarterly inspection training at the end of October (EB)
33. To consider the best way to recruit new councillors and agree next actions (SJS/SD)
34. To note the dinohunt is now live in the village (EB)
35. To receive an update on the Community Payback team and agree next actions (EB)
36. To receive an update from the July Town and Parish Forum and agree any necessary actions (EB)
37. To consider any items for Focal Point September edition (EB)
38. To receive the Clerk's Report & Correspondence (SO)
39. Items for next agenda (SJS)
40. To confirm the date of the next Meeting of the Parish Council – Monday 16<sup>th</sup> September 2024 at 7:30pm at Blofield Courthouse

*Sarah Esbaldeston* Parish Clerk 23 July 2024

Under regulations, any person may take photographs, film and audio-record the proceedings and report on all public meetings. If you do not wish to be filmed / recorded, please notify the clerk prior to the start of the meeting. The Council has a policy available on request.