



# Blofield Parish Council

Chair – Stuart Smith Clerks to the Council – Sarah Osbaldeston and Eleanor Bannister  
Blofield Parish Council, The Lodge, 48 Panxworth Road, South Walsham, Norwich  
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You are invited to a Meeting of the Parish Council on Monday 16<sup>th</sup> September 2024 at 7.30pm at Blofield Courthouse for the purpose of transacting the following business.

## Agenda

1. Welcome and Introduction to the meeting by Chair
2. To consider apologies for absence
3. To receive Declarations of Interest and requests for dispensation on items on the Agenda
4. Open Forum - for parishioners to raise questions on and/or make statements about matters on the agenda and to receive a report from the District Councillor and County Councillor
5. To approve the Minutes of the Parish Council meeting held on 29<sup>th</sup> July 2024
6. To report on matters arising from the Minutes not on the Agenda: *for information only*
7. **PLANNING**
  - 7.1. Application: 2024/2511  
Location: 32 Chamberlin Court, Blofield, Norfolk, NR13 4JF  
Proposal: Single storey rear extension
  - 7.2. Application: 2024/2471  
Location: The Old Hall, 11 Church Road, Blofield, Norfolk, NR13 4NA  
Proposal: Proposed two-storey extension, single storey rear extension, front replacement porch extension and cast stone balcony to south and west elevation, including alterations.
  - 7.3. Application: 2024/2451  
Location: Land West of Woodbastwick Road, Blofield, Norfolk,  
Proposal: outline planning application for 5 no. self-build dwellings with all matters reserved except for access
  - 7.4. Application: 2024/2039  
Location: Brian Bromley Carpets, Laburnum Drive, Blofield, Norfolk, NR13 4RF  
Proposal: Structural repairs, replacement raised roof steel structure with insulation to cover part of shop and storage area and improvements to building.
  - 7.5. Application: 2024/2308  
Location: Conifers, Garden Road, Blofield, Norfolk, NR13 4JL  
Proposal: Erection of detached garage to side of property
  - 7.6. Application: 2024/2225  
Location: plot Adj Little Acre Garden Road, Blofield, NR13 4JL  
Proposal: Variation of condition 1 & 2 of 20211140 - (1) complying with conditions on 20201483 (2) reposition and size of garage with changes to openings Application Type: Removal/Variation of Condition (S73 / S19)
  - 7.7. Application: 2024/2224  
Location: Pastons Piece, Brundall Road, Blofield, Norfolk, NR13 4LB  
Proposal: Single storey front/side extension including removal of existing adjoining Garage

- 7.8. Application: 2024/1713  
Location: Garden House Lingwood Road Blofield Norfolk NR13 4LL  
Proposal: Change of use of agricultural land for installation of 32 ground mounted solar panels
8. To consider feedback on any planning applications received subsequent to the publication of this agenda (EB)

## **PROJECTS**

9. To receive an update on the 'old school site' playground, note Pentaco Heras Fencing, additional expenditure and agree any necessary actions (SJS/EB)
10. To receive an update on the completed footbridge project and opening event (EB/YB)
11. To receive an update on the eel tiles and the new donated Marty's Marsh bench and agree next actions (EB/YB)

## **FINANCE & GOVERNANCE**

12. To review ring fencing the CIL and Section 106 funds for the community hub project, engage with BDC to discuss next phases of the project and agree next actions (SO)
13. To reconsider a car park funding request from Heathlands Management Committee (YB)
14. To note Heathlands Management Committee Meeting minutes and agree next actions (SO)
15. To formally approve the funding of safety netting for the community hub play area at a cost of £1785.45+VAT (EB)
16. To approve invoices for payment, note council funds and review internal monthly checks (SO/SD)
17. To note receipt of the PKF Littlejohn 2022/23 annual accounts closure letter (SO)
18. To consider a £100 donation to the Royal British Legion for a wreath (SO)
19. To consider parish partnership funding bids for 2025/26 (SO)
20. To note the inspection requirements and record keeping for the new community hub playground ( )

## **CORRESPONDENCE**

21. To consider any items for Focal Point November edition (EB)
22. To receive an update on the defibrillators at the Margaret Harker Hall site and Heathlands site and agree any actions (EB)
23. To review the two proposed access options for UKPN to access the Substation on the 'old school site' and to agree a preferred access plan. Council to also agree whether it accepts NCC arranging the lease with UKPN ahead of the land transfer to the Parish Council – as per the Conditional Contract (EB)
24. To formally confirm which 'out' buildings the parish council is taking ownership of on the 'old school site' (EB)
25. To consider if the council wishes to continue with the current pest control contract at the allotments (SD)
26. To agree a meeting with NCC regarding entrance funding for the old school site (SO)
27. To receive an update on the surface water drainage work on Wyngates 3 / Farman Way (EB)
28. To receive an update on the broken MHH trampoline and agree any necessary actions (EB)
29. To receive an update on speeding on Woodbastwick Road and note other speeding concerns and agree any necessary actions (EB)
30. To note parishioner concerns on Ranworth Road and agree any necessary actions (EB)
31. To receive an update on the PROW Shack Lane to Holly Lane and agree any necessary actions (YB)
32. To request contributions for the next newsletter (SJS)
33. To review and note any common pieces of land that are not having the grass regularly cut (SJS)
34. To receive an update on Marty's Marsh and agree any necessary actions (YB)
35. To receive an update on the Community Payback team and agree next actions (EB)
36. To receive an update from the September Town and Parish Forum and agree any necessary actions (EB)
37. To receive the Clerk's Report & Correspondence (SO)
38. Items for next agenda (SJS)

- 39.** To confirm the date of the next Meeting of the Parish Council – Monday 14<sup>th</sup> October 2024 at 7:30pm at Blofield Courthouse (Plus drop-in session on the new community hub for parishioners from 5:30 - 7:00pm.)

*Sarah Osbaldeston* Parish Clerk 10<sup>th</sup> September 2024

Under regulations, any person may take photographs, film and audio-record the proceedings and report on all public meetings. If you do not wish to be filmed / recorded, please notify the clerk prior to the start of the meeting. The Council has a policy available on request.